

LAKE SUPERIOR
STATE UNIVERSITY
CHARTER SCHOOLS

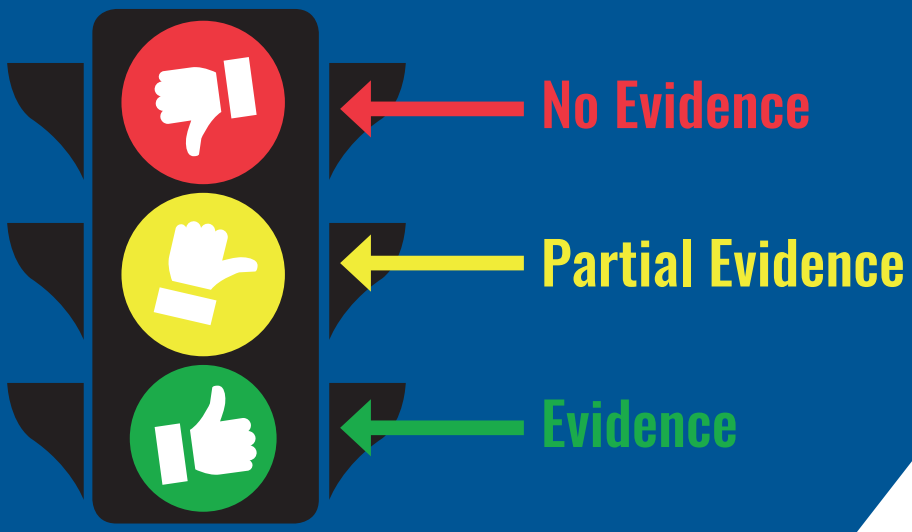
2025 -2026

GOVERNANCE & COMPLIANCE REPORT

Bay City Academy

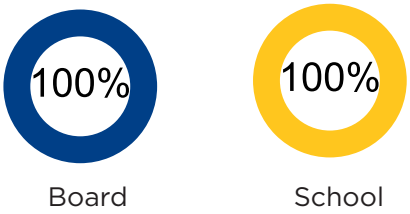
Bay City Academy

2025-26 Governance & Compliance Report



OPERATIONS

Epicenter On Time



Epicenter Accuracy



- Required contractual documents submitted to the CSO
- Website transparency documents complete
- All required documentation for all staff is current and on file
- Insurance Documents reviewed and are compliant

Comments:

- Required compliance documents have been submitted through Epicenter in a timely manner. The Academy maintains a high rate of accuracy and punctuality in its Epicenter submissions.
- All documentation related to QPR Personnel Verification Audits is current and either on file or actively in process.

GOVERNANCE

- Board meetings are conducted according to the Open Meetings Act
- Board members participate in LSSU sponsored professional development opportunities
- Educational Goals and student achievement are discussed regularly
- Board has a process and evaluates the Academy Director
- Board has a process and annual evaluation of its management company
- Board has conducted a self-evaluation
- Board has reviewed and updated the strategic plan
- Board Members have completed an annual conflict of interest form
- Annual Meeting takes place in compliance with academy by-laws

SCHOOL CULTURE

- Facility checklist found no outstanding infractions
- School environment is safe and orderly
  * Determined by field representative site visits and facilities report.
- Teaching and learning environment is positive
- Teacher/Student relationship is positive
- All State/Federal laws are being met
- Attendance at monthly leadership meetings

Comments:

- Academy leadership attended 100% of the time to the monthly LSSU leadership meeting. The CSO appreciates a representative from each academy at the monthly meeting to receive important information related to charter schools.

84%	9	1
Board Attendance Percentage	**# of Board Meetings Held**	**# of Board Meetings Cancelled**

Comments:

- The Academy Board of Directors demonstrated a strong commitment to governance by successfully meeting all professional development requirements and completing all annual conflict of interest disclosures.



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CHARTER SCHOOLS

Academy Contacts: Brian Lynch
Darci Lynch

President: Lena Jankowiak

Vice President: Jennifer Grandmaison

Secretary: Lynne Vlk

Treasurer: Amy Lee

Director: Robert Anderson

LSSU Supervising Field Officer: Lynn Methner

Chris Oshelski

Chris Oshelski, LSSU CSO Executive Director

August 2026

The LSSU Charter Schools Office has the responsibility to oversee the Academy's compliance with their contract and all applicable laws. The Academy shall perform the Compliance Certification Duties required by the University Board as outlined in their Charter Contract.

Included in this report are reviews of the Academy's Operations, Governance, and School Culture. The rating for the areas are based on evidence found in Board meeting minutes, state reports, field representative reports, CSO documents, and contracted sources. Reports on financial stability and student achievement will be presented at a later date.

The student achievement report will be provided by the LSSU Charter Schools Office Academic Assessment Specialist, Julie Buchholtz, after the final academic assessment scores are received (this fall).

A financial report will be provided by the LSSU Charter Schools Associate Director of Charter Schools Office - Finance & Governance Specialist, Rebecca Clawson, after review of the academy's final audit report (this December).