School Emergency Drills
2026-2027
Documentation Form

Type of Drill

_____ Fire Drill (5 required)

_____ Tornado Drill (2 required)

__1__ Lock Down/Shelter in Place Drill (3 required)

Time of Drill

__1__ In Class

_____ Class Change

_____ Recess

_____ Other Out of Class Event

Name of Reporting School: Bay City Academy

Date of Drill: 10/29/26 Time of Drill: 10:45 am

This report is for Fire Drill: # _____ of 5

This report is for Tornado Drill: #_____ of 2

This reports is for Lock-Down Drill: #__1__ of 3

Name of person conducting this drill: Jason Newsham

Title of person conducting this drill: Safety + Security ~~director~~ / AD

Signature of person conducting this drill: Jason Jewsh

Name of School Principal or designee: Jason Newsham

Signature of Principal or designee: Jason Jewsh

Date posted to website: 29 Oct Time to clear building: 3:15

This form is to be filled out once for each individual drill. This form is to be posted on the school, school district, or intermediate school district website. This document must remain on the website for 3 years from the date of posting in order to meet State of Michigan requirements.